

## ASSOCIATION OF WASHINGTON CITIES

RMSA Board of Directors Meeting Minutes  
Wednesday, June 21, 2023  
DoubleTree Hotel, Spokane, WA, Suites A & B and online  
8:00 am

**Present:**

**Directors:**

President Julie Struck, Mayor, South Bend  
Vice President Jose Trevino, Mayor, Granger  
Dee Roberts, Mayor, Raymond  
Matthew Schuh, Councilmember, Bridgeport  
Leanne Guier, Mayor, Pacific  
Stefany Smith, Mayor, Springdale  
Micki Harnois, Councilmember, Rockford  
RMSA Committee Chair, Jord Wilson, City Administrator, Pateros

**Staff:**

Deanna Dawson, CEO  
Alicia Seegers Martinelli, Deputy CEO/COO  
Gene Emmans, CFO  
Carol Wilmes, Director of Member Pooling Programs  
Andrea Luper, RMSA Membership Supervisor  
Henry Dietz, Risk Management Coordinator  
Anthony Vasquez, RMSA Claims Coordinator  
Betsy Hildreth, Executive Assistant/Recording Secretary  
Amy Davis, Government Relations Assistant

**Guests:**

Charles H. "Skip" Houser III, RMSA General Counsel  
Jordan He, PwC

**1. *Call to Order, Welcome, and Introductions***

**1.1 Welcome, introductions, opening remarks**

President Julie Struck called the meeting to order at 8:00 am.

**1.2 Call for public comment**

Pursuant to the Open Public Meetings Act RCW 42.30.240, the AWC RMSA Board of Directors invited public comment on the agenda items presented.

There was no public comment.

2. *CEO Report*

2.1 **CEO Meeting Overview**

Ms. Dawson gave an overview of the meeting.

3. *Approval of Minutes*

3.1 **April 13, 2023 Board Meeting Minutes**

The Board reviewed the April 13, 2023 meeting minutes.

**Motion:**

Motion by Matthew Schuh to approve the April 13, 2023 meeting minutes, second by Leanne Guier; motion carried.

4. *Financials*

4.1 **Year-End Actuarial Report**

Jordan He of PricewaterhouseCoopers presented the actuarial review of the Pool's self-funded property and liability program.

4.2 **Quarter 1, 2023 Financial Report**

Mr. Emmans reviewed program financials for the period ending March 31, 2023.

4.3 **2022 Annual Financial and Accountability Report**

Mr. Emmans gave a brief overview of the State Auditor's annual financial audit and two-year accountability audit. The reports were provided electronically to the Board prior to the meeting.

5. *Administration*

5.1 **New member application – Palouse regional TPO**

Ms. Rehnberg reviewed the request from Palouse Regional Transportation Planning Organization to join as an AWC RMSA member, effective July 1, 2023.

**Motion:**

Motion by Dee Roberts to approve Palouse Regional Transportation Planning Organization as an RMSA member effective July 1, 2023, second by Matthew Schuh; motion carried, with one abstention.

5.2 **New member application – City of Granite Falls**

Ms. Rehnberg reviewed the request from the City of Granite Falls to join as an AWC RMSA member, effective January 1, 2024.

**Motion:**

Motion by Jose Trevino to approve the City of Granite Falls as an RMSA member effective January 1, 2024, second by Matthew Schuh; motion carried.

5.3 **Operating Committee Report**

Operating Committee (OC) Chair Jord Wilson updated the Board on the activities of the OC.

6. *Member Services*

**6.1 Claims Report**

Mr. Vasquez presented the claims report.

**6.2 Membership Report**

Ms. Luper gave an update on the AWC RMSA membership services.

**6.3 Loss Control Report**

Ms. Rehnberg presented the loss control report and introduced new RMSA Membership Coordinator Henry Dietz.

7. *Other Business*

**7.1 2023-2024 Board and Operating Committee Fiduciary Training Opportunities**

Ms. Rehnberg provided an overview of the 2023 fiduciary training opportunities available for the Board to attend.

**7.2 2023 Governance Meetings Schedule**

The 2023 Board, Committee, and Annual Meeting schedule was provided in the agenda packet.

8. *Adjournment*

**8.1 Adjourn**

President Struck adjourned the meeting at 8:49 am.

The foregoing minutes were approved by the Board of Directors on 9/28/2023.  
Date

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*Julie Struck*

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President

ATTEST:

DocuSigned by:

*Betsy Hildreth*

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Recording Secretary