

ASSOCIATION OF WASHINGTON CITIES

RMSA Board of Directors Meeting Minutes

Thursday, April 13, 2023

SeaTac Airport Conference Center, SeaTac

Online Meeting with Phone Access

10:00 am

Present:

President & Position 7 - Julie Struck, Mayor, South Bend

Vice President & Position 4 – Jose Trevino, Mayor, Granger

Position 1 - Dee Roberts, Mayor, Raymond

Position 2 - Matthew Schuh, Councilmember, Bridgeport

Position 3 – Leanne Guier, Mayor, Pacific, *arrived at 10:12 am*

Position 5 - Stefany Smith, Mayor, Springdale

Position 6 – Micki Harnois, Councilmember, Rockford

Operating Committee Chair - Dawn Masko, Finance Director, Pacific, *arrived at 10:17 am*

Staff Present:

Alicia Seegers Martinelli, Deputy CEO/COO

Gene Emmans, CFO

Carol Wilmes, Director, Member Pooling Programs

Carol Rehnberg, Program Director

Ashley Jones, Claims and Pre-Litigation Manager

Andrea Luper, Membership Supervisor

Anthony Vasquez, Claims Coordinator

Shaylee Dipo, Membership Specialist

Betsy Hildreth, Executive Assistant/Recording Secretary

Others:

Charles H. "Skip" Houser III, RMSA General Counsel

Rashad Masri, Dave Westcott, GPA

1. *Call to Order, Welcome, and Introductions*

1.1 Welcome, introductions, opening remarks

President Julie Struck called the meeting to order at 10:00 am. A quorum was established. Introductions followed.

1.2 Call for Public Comment

Pursuant to the Open Public Meetings Act RCW 42.30.240, the AWC RMSA Board of Directors invited public comment on the agenda items presented.

There was no public comment.

2. *CEO Report*

2.1 **CEO Meeting Overview**

Ms. Martinelli, Deputy Chief Executive Officer/Chief Operating Officer, provided an overview of the meeting.

3. *Approval of Minutes*

3.1 **December 8, 2022 Board Meeting Minutes**

The Board reviewed the minutes of the December 8, 2022 AWC RMSA Board meeting.

Motion:

Motion by Jose Trevino to approve the minutes of the December 8, 2022 AWC RMSA Board meeting, second by Matthew Schuh; motion carried.

4. *Financials*

4.1 **Quarter 4 2022 Financial Report**

Mr. Emmans reviewed the 2022 unaudited fourth quarter financial report for the period ending December 31, 2022.

4.2 **GPA Investment Portfolio Presentation**

Dave Westcott and Rashad Masri of Government Portfolio Advisors (GPA) updated the Board on market conditions, RMSA's current investment portfolio, and 2023 investment strategies.

4.3 **Annual Review of Investment Policy**

In accordance with AWC RMSA's Investment Policy, the RMSA Board of Directors are to review the investment policy annually.

Staff and GPA had no recommended changes for 2023.

5. *Membership*

5.1 **Claims Report**

Ms. Jones presented the claims report.

5.2 **Membership Report**

Ms. Luper gave an update on the AWC RMSA membership services and introduced new RMSA Membership Coordinator Shaylee Dipo.

5.3 **Loss Control Report**

Ms. Rehnberg presented the loss control report and informed the Board of a new cyber roadmap pilot program RMSA will take part in with the National League of Cities for future cyber security loss control services.

6. *Legal*

6.1 **Amicus Brief Report**

Ms. Rehnberg updated the Board on the Amicus Curiae brief in the matter of *Hanson v. Carmona*.

7. Other Business

7.1 2023 Board and Operating Committee Fiduciary Training Opportunities

Ms. Rehnberg provided an overview of the 2023 fiduciary training opportunities available for the Board to attend.

7.2 2023 Governance Meetings Schedule

The 2023 Board, Committee, and Annual Meeting schedule was provided in the agenda packet.

8. *Adjournment*

8.1 Adjourn

Motion:

Motion by Leanne Guier to adjourn the meeting at 11:43 am, second by Jose Trevino; motion carried.

The foregoing minutes were approved by the RMSA Board of Directors on 6/21/2023.
Date

DocuSigned by:

Julie Struck

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President

ATTEST:

DocuSigned by:

Betsy Hildreth

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Recording Secretary